

**EAST ALLEGHENY SCHOOL DISTRICT
MINUTES FOR THE REGULAR SCHOOL BOARD MEETING
MAY 8, 2017**

Committee Meeting 6:00 p.m. – Public Session 7:00 p.m.

EXECUTIVE SESSION

The Board went into Executive Session from 6:35 to 7:09 p.m. for Legal and Personnel Reasons.

CALL TO ORDER

The regular meeting of the School Board of the East Allegheny School District is called to order by Mrs. McCullough, the president, at 7:09 p.m.

Pledge of Allegiance

ROLL CALL

Mr. Eichler, Ms. Green, Mrs. McCullough, Mr. Paradine, Mr. Pearsol, Ms. Rosenbayger, Mr. Savinda, Mr. Volpe.

ABSENT: Mrs. Gates

ALSO PRESENT:

Mr. Mac Fann, Ms. Valicenti.

Solicitor: Mr. Beisler.

**STUDENT
REPRESENTATIVES**

Sunni Coyne, Amani Johnson.

**MINUTES OF THE
REGULAR MEETING
OF APRIL 10, 2017**

Mr. Volpe moved and Mr. Pearsol seconded the motion approving the minutes of the regular school board meeting of April 10, 2017.

The motion was passed, no dissenting votes.

**SUPERINTENDENT'S
REPORT**

Recognition of Eagle Scouts – James Daw and Macijah Novosedliak.
Cache Street played in the Roundball Classic.

**STUDENT
REPRESENTATIVE**

See Report.

**HEAR FROM
THE CITIZENS**

There were no requests to speak.

COMMUNICATIONS:

None.

**APPROVE AGENDA
IN TOTO**

Mr. Pearsol moved and Mr. Paradine seconded the motion to approve the agenda as a whole, with exceptions as noted.

Eichler	<u>None.</u>
Gates	<u>Absent.</u>
Green	<u>None.</u>
McCullough	<u>None.</u>
Paradine	<u>None.</u>
Pearsol	<u>None.</u>
Rosenbayger	<u>None.</u>
Savinda	<u>None.</u>
Volpe	<u>None.</u>

The motion was passed, no dissenting votes.

BUDGET & FINANCE

**TREASURER'S MONTHLY
FINANCIAL STATEMENT
FOR APPROVAL (A)**

Mr. Pearsol moved and Mr. Paradine seconded the motion to approve the Treasurer's monthly statement.

The motion was passed, no dissenting votes.

**SECRETARY'S REPORT
FOR APPROVAL (B)**

Mr. Pearsol moved and Mr. Paradine seconded the motion to approve the Secretary's report.

The motion was passed, no dissenting votes.

COMMITTEE REPORTS:

BUDGET & FINANCE

**BILLS FOR PAYMENT
APPROVAL AND
RATIFICATION (C)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve and ratify the payment of bills as follows:

General Fund	-----	\$ 510,239.85
Batch 11	-----	\$ 447,811.75
Batch 98*	-----	\$ 227,209.98

* Charter Schools

The motion was passed, no dissenting votes.

**PURCHASE ORDERS
FOR APPROVAL (D)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve purchase orders as follows:

General Fund	-----	\$ 402.80
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The motion was passed, no dissenting votes.

BUDGET & FINANCE

**CAFETERIA BILLS
FOR PAYMENT (E)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve and ratify Cafeteria bills for payment in the amount of \$87,612.25.

The motion was passed, no dissenting votes.

**FEDERAL PROGRAM
BILLS FOR
PAYMENT (F)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve and ratify the Federal Program bills as follows:

Title I 16-17	-----	\$62,649.47
Title II Part A 16-17	-----	\$48,005.33

The motion was passed, no dissenting votes.

**2017-2018 SCHOOL
DISTRICT PROPOSED
FINAL BUDGET
FOR ADOPTION (G)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve adoption of the proposed final budget for the 2017-2018 fiscal year with revenues totaling \$31,537,436 and expenditures totaling \$32,062,662, with millage set at 27.94, as per the index. Further approve the continuation of all Act 511 taxes and further approve the continuation of the Real Estate Tax Installment Payment Plan Resolution, dated 6/8/09, as adopted by Board Resolution.

The motion was passed, no dissenting votes.

**SCHOOL DISTRICT
BANK DEPOSITORY (H)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board appoint Huntington National Bank as the East Allegheny School District Bank Depository for the 2017-2018 fiscal year.

The motion was passed, no dissenting votes.

**APPROVE RESOLUTION
EASTERN AREA JOINT
SCHOOLS COMMITTEE
RESTATED JOINTURE
AGREEMENT (I)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve a resolution to extend the term of the Eastern Area Joint Schools Committee Restated Jointure Agreement for another five (5) year term, from July 1, 2017 to June 30, 2022, pursuant to the same terms and conditions, as per attached.

The motion was passed, no dissenting votes.

**2017-2018 FORBES ROAD
CAREER & TECHNOLOGY
CENTER BUDGET &
RESOLUTION (J)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve the 2017-2018 Forbes Road Career & Technology Center Budget and Resolution. RESOLVED, that the 2017-2018 Operating and Administrative Budgets for the Forbes Road Career & Technology Center in the amounts of: Operating Budget - \$6,667,218 and Administrative Budget – \$304,760 are hereby approved.

East Allegheny's share for 2017-2018 is projected at \$476,475 (ADM of 75 students multiplied by \$6,353) plus \$16,162.54 for the Administrative Budget.

The motion was passed, no dissenting votes.

BUDGET & FINANCE

**ELECTION OF EASTERN
REGION SCHOOL
BOARD DIRECTOR FOR
ACSHIC TRUSTEE
POSITION (K)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board cast their vote for Mr. Joshua J. Miller, Wilkinsburg School District, as the School Board Director from the Eastern Region for a Trustee Position with the Allegheny County Schools Health Insurance Consortium, effective for the period of May 29, 2017 through March, 2018.

The motion was passed, no dissenting votes.

**CONSENT TO RAZE
PROPERTY (L)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board agree that North Versailles Township may raze the structure on the property, owned by the three taxing bodies, Block #376-M, Lot 108, 2209 Girard Avenue, North Versailles, PA 15137, and restores the lot to a level surface and remove all debris. The Board further understands that the Township will incur considerable expense and may lien the property for all costs incurred. In the event the property is sold by the three taxing bodies, such expenses and fees incurred in razing will be paid to North Versailles Township on a pro rata basis, as per attached Consent to Raze.

The motion was passed, no dissenting votes.

BUILDING & GROUNDS

**USE OF PROPERTY
REQUEST**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve and ratify the following requests for the use of the district facilities **at a cost to the organization according to board policy:**

<u>Group</u>	<u>Building/Grounds</u>	<u>Date Requested</u>	<u>Time</u>	<u>Activity</u>	<u>Cost</u>
<u>East Suburban SDA Church (A)</u>	JSHS Parking Lots	Su, 5/21/2017	12:00 – 8:00 p.m.	Community Fun Day	\$0
<i>For information:</i> <u>7th/8th Grade Pride (B)</u>	JSHS Field	F, 6/2/2017	9:30 a.m. – 3:00 p.m.	Kickball Tournament – Pride Reward	\$0
<u>Logan PTO (C)</u>	Logan Cafeteria, Outdoor Area	Sa, 6/3/2017	2:30 – 9:00 p.m.	Cornhole Tournament Fundraiser	\$0

The motion was passed, no dissenting votes.

CURRICULUM

**CONFERENCE REQUEST
GREENSBURG, PA (A)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve the request from Christie Bacco and Mallory Parrish, Speech Teachers, to attend a conference to learn strategies to increase efficiency and to analyze and interpret language samples to determine appropriate therapy targets at PaTTAN, Westmoreland Intermediate Unit, Greensburg, PA on Thursday, May 11, 2017 from 9:00 a.m. to 3:30 p.m.
COST TO THE DISTRICT: None.

The motion was passed, no dissenting votes.

**FIELD TRIP REQUEST
NORTH VERSAILLES/
WHITE OAK, PA (B)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve the request from Charles Bandurski, Elementary Life Skills Support Teacher, 8 students and 1 paraprofessional, to visit King's Restaurant, North Versailles, PA, White Oak Park, White Oak, PA, and Phoenix Cinemas, North Versailles, PA to demonstrate social awareness, proper social skills and manners in a social setting on Friday, May 19, 2017 from 9:00 a.m. to 2:30 p.m. Students will eat lunch at King's, travel to White Oak Park to participate in a nature walk, scavenger hunt, and group play, then travel to Phoenix Cinemas to watch a screening of *The Beauty and The Beast*.
COST TO THE DISTRICT: None, but the use of the District van is requested.

The motion was passed, no dissenting votes.

**FIELD TRIP REQUEST
PITTSBURGH, PA (C)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve the request from Stephen Ehrlich, Orchestra Director, and 15 7th grade orchestra students, to visit Heinz Hall, Pittsburgh, PA to observe the Pittsburgh Symphony Orchestra open rehearsal for an upcoming performance on Friday, May 19, 2017 from 8:45 a.m. to 1:30 p.m.
COST TO THE DISTRICT: One (1) substitute for 2 periods, and use of the school van. Costs will be covered by the activity account.

The motion was passed, no dissenting votes.

**FIELD TRIP REQUEST
PITTSBURGH, PA (D)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve the request from Heather Hallick, Art Teacher, Jennifer Borsani, Special Education Teacher, and 25 Art Club students (those that have no discipline referrals in the last 9 weeks), to visit the Mattress Factory Galleries, Pittsburgh, PA on Friday, May 26, 2017 from 8:30 a.m. to 1:30 p.m. Students will tour the galleries, view working artists and will be exposed to art they have studied in class.
COST TO THE DISTRICT: Two (2) substitutes for one (1) day. Transportation and other costs will be covered by the Art Club funds and members. Costs have been budgeted.

The motion was passed, no dissenting votes.

CURRICULUM

**FIELD TRIP REQUEST
PITTSBURGH, PA (E)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve the request from Stephanie Goldstein, Logan Special Education Teacher, 20 additional teachers, and 183 K-6 special education students to attend a baseball game at PNC Park, Pittsburgh, PA on Wednesday, May 31, 2017 from 10:00 a.m. to 4:30 p.m. The purpose of the special education field trip will provide students with the opportunity to develop and learn how to cooperate with one another in a social setting and to learn how to respond to cues in social situations. Tickets for the game have been donated by the Pittsburgh Pirates Organization. COST TO THE DISTRICT: One (1) nurse substitute for one (1) day. Tickets and transportation have been donated. Costs have been budgeted.

The motion was passed, no dissenting votes.

**FIELD TRIP REQUEST
PITTSBURGH, PA (F)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve the request from the Third Grade Teachers, and 120 students, to visit the Carnegie Science Center & Sportsworks, Pittsburgh, PA on Thursday, June 1, 2017 from 9:15 a.m. to 1:45 p.m. Students will have the opportunity to learn about science. COST TO THE DISTRICT: None, all costs paid by the Logan PTO.

The motion was passed, no dissenting votes.

**FIELD TRIP REQUEST
PITTSBURGH, PA (G)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve the request from the Second Grade Teachers, 106 students and 15 additional parent chaperones to visit the Carnegie Museum of Natural History, Pittsburgh PA on Friday, June 2, 2017 from 9:30 a.m. to 1:15 p.m. Students will gain a better understanding of Pennsylvania's Natural History with a guided tour of the wildlife, native cultures and American Indians. COST TO THE DISTRICT: None, all costs paid by a Buncher Scholarship and the Logan PTO.

The motion was passed, no dissenting votes.

**FIELD TRIP REQUEST
PITTSBURGH, PA (H)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve the request from the Fourth Grade Teachers, 116 students, and 15 additional parent chaperones, to visit the Pittsburgh Zoo and PPG pavilion, Pittsburgh, PA on Friday, June 2, 2017 from 9:00 a.m. to 1:15 p.m. Students will be able to relate material discussed in class to examples observed in the zoo. COST TO THE DISTRICT: None, all costs paid by the Logan PTO.

The motion was passed, no dissenting votes.

POLICY

**ADOPTION OF
REPLACEMENT
POLICY (A)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve the adoption of Policy #246, School Wellness, which will be a replacement for the current Board Policy #246, Student Wellness, as per PSBA and changes in the law, as per attached. The policy will be replaced rather than revised because of the extensive revisions required for compliance.

The motion was passed, no dissenting votes.

**SECOND READING OF
NEW POLICY (B)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve the second reading of Policy #209.2, Diabetes Management, as per PSBA and changes in the law, as per attached.

The motion was passed, no dissenting votes.

STUDENT LIFE

**BAND PARTICIPATION
MEMORIAL DAY SERVICES/
COMMUNITY DAYS (A)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve the participation of the East Allegheny Marching Band in any annual community Memorial Day Services on Monday, May 29, 2017 and further approve their participation in the Wilmerding Community Days Parade on the date to be determined.

The motion was passed, no dissenting votes.

**BAND PARTICIPATION
EAST MCKEESPORT
OPEN STREET EVENT (B)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve the participation of the East Allegheny Marching Band in the East McKeesport Borough Open Street Event on Saturday, June 3, 2017 from 11:00 a.m. to 2:00 p.m.

The motion was passed, no dissenting votes.

AGREEMENTS (C)

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve the Agreements in Lieu of Expulsion for the following students:

- Student A
- Student B
- Student C
- Student D
- Student E

The motion was passed, no dissenting votes.

STUDENT LIFE

ADJUDICATIONS (D)

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve the adjudications regarding expulsion hearings for the following students on the respective dates:

Student F	April 27, 2017
Student G	May 1, 2017
Student H	May 1, 2017

The motion was passed, no dissenting votes.

PERSONNEL

**LEAVE REQUEST
ENGLISH
TEACHER (A)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve the request from Lisa Gigliotti, English Teacher, to exhaust her remaining sick days (43 days as of 4/24/2017), and the five emergency days, as per contract, for the birth of her child commencing Wednesday, August 30, 2017 and concluding, tentatively, Monday, November 6, 2017 Mrs. Gigliotti further requests a Family Medical Leave commencing, tentatively, Tuesday, November 7, 2017 and concluding Friday, December 22, 2017. Mrs. Gigliotti plans to return to her position on Tuesday, January 2, 2018. Further approve the posting for a long term substitute for the duration of Mrs. Gigliotti's leave.

The motion was passed, no dissenting votes.

**LEAVE REQUEST
MATHEMATICS
TEACHER (B)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve the request from Candice Tedesco, Mathematics Teacher, to exhaust her remaining sick days (27.5 days as of 4/24/2017), and the five emergency days, as per contract, for the birth of her child commencing Wednesday, August 30, 2017 and concluding, tentatively, Monday, October 16, 2017, AM. Mrs. Tedesco further requests a Family Medical Leave commencing, tentatively, Monday, October 16, 2017, PM, and concluding Friday, December 22, 2017. Mrs. Tedesco plans to return to her position on Tuesday, January 2, 2018.

The motion was passed, no dissenting votes.

**LEAVE REQUEST
JSHS LIFE SKILLS
TEACHER (C)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve and ratify the request from Dawn Price, JSHS Life Skills Teacher, to exhaust her available sick days, the 5 emergency days, as per contract, and her 4 personal days, if needed, to recover from surgery, commencing Thursday, April 27, 2017. Ms. Price plans to return to her position on June 1, 2017, but further requests a Family Medical Leave for the additional days in the event that she is unable to return as planned.

The motion was passed, no dissenting votes.

PERSONNEL

**LEAVE REQUEST
GROUP I
CUSTODIAN (D)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve and ratify the request from Paul Schopp to exhaust his remaining sick leave, (15.5 days as of April 24, 2017), the 5 emergency days, as per contract, 3 personal days, and 1 remaining vacation day to recover from surgery, commencing Tuesday, April 25, 2017 and concluding Tuesday, May 30, 2017, AM. Mr. Schopp further requests a Family Medical Leave commencing Tuesday, May 30, 2017, PM, and concluding, tentatively, Monday, July 31, 2017. Mr. Schopp tentatively plans to return to his position on Tuesday, August 1, 2017.

The motion was passed, no dissenting votes.

**RECALL OF TEACHER
TO LONG TERM
SUBSTITUTE POSITION (E)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board recall Natalie Hilbert to a long term substitute position for Candice Tedesco, Seventh Grade Mathematics Teacher at East Allegheny Junior/Senior High School, commencing with the beginning of the 2017-2018 school year, and concluding, tentatively, January 2, 2018, and in accordance with the agreement between the East Allegheny School District and the East Allegheny Education Association.

The motion was passed, no dissenting votes.

**RESIGNATION OF
JSHS TEACHER'S
AIDE (F)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board accept the resignation of Toni Lee Farris, East Allegheny Junior/Senior High School Teacher's Aide, effective with her last day of Friday, May 5, 2017. Further authorize the posting of this position.

The motion was passed, no dissenting votes.

**UNPAID LEAVE
REQUEST (G)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve the request from Jennifer Alfieri, First Grade Teacher, for an unpaid leave of absence without benefits effective August 30, 2017 through January 24, 2018 due to her chronic medical issues, and in accordance with the agreement between the East Allegheny School District and the East Allegheny Education Association, which states in Article XVIII, Section 13a, "Upon application, a professional employee who is unable to work because of illness or disability and who has exhausted all sick leave available shall be granted a leave of absence without pay or benefits for the duration of such illness or disability." Further approve the posting for a long term substitute for the duration of Mrs. Alfieri's leave.

The motion was passed, no dissenting votes.

**RESIGNATION OF
COACH (H)**

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board accept the resignation of Jaelyn Durick as the Assistant Cheerleader Coach and further authorize the posting of this position.

The motion was passed, no dissenting votes.

PERSONNEL

SUBSTITUTES FOR APPROVAL

Mr. Pearsol moved and Mr. Paradine seconded the motion as recommended by the Administration the Board approve the following substitutes in the respective positions:

Georgiann Beatty*	North Versailles	Secretary/Aide
Fred Pfisterer	East McKeesport	Custodian

*Pending receipt of updated clearances.

The motion was passed, no dissenting votes.

FEDERAL PROGRAMS REPORT:

FEDERAL PROGRAMS REPORT

Submitted by
Betsy D'Emidio
for April 2017

At the beginning of the month, Mrs. McCoy and I completed the Quarterly Reports for Title I and Title II Part A and submitted the reports to PDE.

Looked at some of the Professional Development activities the staff attended starting with the beginning of the school year. I worked with Mrs. McCoy on putting together a Professional Needs Assessment for the staff. Also worked on the Title I survey for parents to be distributed to the parents of Title I students and then return to a Title I staff member. Surveys will be given to the Title I staff members to distribute to their classroom teachers for input on how the program has worked for the classroom teacher for the 16 – 17 school year and what changes could be made with the limited amount for funds.

Title I staff's Monthly Summary Reports were reviewed and signed and filed for documentation for the district and the monitoring process. I completed my Split Funding report for March, which will be forwarded to Mr. Mac Fann to sign and return so that it can be, kept on file in the Title I office.

Mrs. McCoy and I completed the corrections/revisions on the e-Grant system for the changes in allocation to Title I and Title II Part A.

Mrs. McCoy and I met to go over the purchase orders along with reviewing payrolls and benefits for April that would be included on the May bill list that will be forwarded to Mrs. Sedlak to include on the agenda for the School Board.

OLD BUSINESS:

None.


NEW BUSINESS:

None.

ADJOURNMENT

Mr. Pearsol moved and Ms. Green seconded the motion to adjourn at 7:14 p.m.

Toni Valicenti



Board Secretary

HEAR FROM THE CITIZENS

There were no requests to speak.

East Allegheny School District
Treasurer's Monthly Financial Statement

4/26/2017

Bank Balance			\$390,838.16
Outstanding Checks			(\$409,887.33)
Book Balance - March 2017			(\$19,049.17)
March 2017			
Current Real Estate Taxes		\$37,035.72	
Public Utility Tax		\$0.00	
Payments in Lieu of Current		\$7,226.12	
Local Tax		\$2,421.45	
Earned Income Tax		\$140,967.50	
Deed Transfer Tax		\$4,705.16	
Business Privilege		\$8,991.83	
Amusement		\$294.72	
Mercantile Tax		\$1,922.35	
Delinquent Real Estate Tax		\$68,817.49	
Delinquent Business Privilege		\$881.26	
Delinquent Mercantile Tax		\$13.00	
Interest, Temporary Investments		\$16,144.00	
Bookstore Sales		\$0.00	
State Revenue Received		\$0.00	
Rentals		\$10,599.62	
Contrib & Donations from Prvt.		\$212.00	
Gains/Losses on Sale of Fixed		\$0.00	
Tuition From Patrons		\$0.00	
Miscellaneous Revenue		\$800.71	
Tuition for Court Place & Inst		\$0.00	
Energy Efficient Rebates		\$0.00	
Refunds		\$0.00	
Basic Instructional Subsidy		\$0.00	
Tuition for Court Place & Inst		\$0.00	
Special Education Funding		\$185,867.00	
Other Program Subsidies		\$0.00	
Transportation		\$0.00	
Transportation - Duquesne		\$266,404.00	
Rentals and Sinking Fund		\$0.00	
Medical and Dental Services		\$0.00	
Nurse Services		\$0.00	
Safe Schools		\$0.00	
Extra Grants		\$0.00	
Accountability		\$0.00	
State Share of Social Security		\$0.00	
Retirement payments		\$611,424.79	
E-Rate Payment		\$852.91	
Medical Assistance Reimb		\$0.00	
Ed of Disadvan		\$98,931.86	
Ed of Hand. Child. - Preschl		\$140,282.51	
Medical Assistance Reimb		\$33,354.53	
ARRA - Education Jobs Fund		\$0.00	
Refunds of Prior Years		\$0.00	
Total Budgetary Revenues		\$1,638,150.53	

East Allegheny School District
Treasurer's Monthly Financial Statement

4/26/2017

Disbursements for March 2017			
1100 Regular Programs	\$994,244.43		
1200 Special Programs	\$238,273.22		
1300 Vocational Education	\$25,690.12		
1400 Other Instructional Programs	\$34,336.15		
1500 Non-Public School Programs	\$0.00		
1600 Adult Education	\$0.00		
1800 Other Purchased Services	\$0.00		
2100 Pupil Personnel	\$79,641.53		
2200 Instructional Staff	\$23,043.49		
2300 Administration	\$121,434.53		
2400 Pupil Health	\$25,804.07		
2500 Fiscal Services	\$30,653.80		
2600 Operations & Maintenance of Plant	\$188,818.16		
2700 Student Transportation	\$296,877.09		
2800 Central Support Services	\$22,878.10		
2900 Other Support Services	(\$93.54)		
3200 Student Activities	\$10,052.53		
3300 Community Services	\$200.78		
4000 Facil Acq Const & Improv	\$0.00		
5000 Other Financing Uses	\$0.00		
5100 Debt Service	\$884,774.95		
5200 Fund Transfer: Cafeteria	(\$237,327.60)		
5800 Transmittal Accounts	\$0.00		
Total Budgetary Expenditures	\$2,739,301.81		
Athletic Account			
Fund 11			
Bank Balance - March 2017			\$14,627.13
Outstanding Checks			(\$285.00)
Balance as of 3/31/17			\$14,342.13
Swap Interest			
Bank Balance - March 2017			\$113,320.12

East Allegheny School District
Secretary's Report

4/26/2017

Summary Statement of 2016-2017 General Fund Operations as of March 2017		
Cash Balance - March 2017		
Huntington Bank	\$	(19,049.17)
PSDLAF		\$961,647.13
PLGIT		\$1,771.23
Energy Sinking Fund		\$6,200.62
Capital Improvement		\$294,454.76
Swap		\$113,320.12
TOTAL		\$1,358,344.69
Receipts: March 2017		
6000 Local Sources	\$14,626,483.40	
7000 State Sources	\$9,213,546.48	
8000 Federal Sources	\$1,027,432.24	
9500 Refunds-Prior Year	\$17,230.31	
Total		\$24,884,692.43
Tax Anticipation Loan		\$12,953.07
Disbursements: March 2017		
1100 Regular Programs	\$8,752,905.25	
1200 Special Programs	\$3,009,624.06	
1300 Vocational Education	\$181,716.14	
1400 Other Instructional Programs	\$245,362.58	
1500 Non-Public School Programs	\$0.00	
2100 Pupil Personnel	\$710,344.14	
2200 Instructional Staff	\$261,298.78	
2300 Administration	\$1,130,342.92	
2400 Pupil Health	\$208,821.62	
2500 Fiscal Services	\$284,379.44	
2600 Operations & Maintenance of Plant	\$1,804,645.98	
2700 Student Transportation	\$1,761,564.26	
2800 Central Support Services	\$41,579.26	
2900 Other Support Svcs	\$15,848.07	
3200 Student Activities	\$280,667.78	
3300 Community Services	\$3,780.56	
4000 Facil Acq Const & Improv	\$0.00	
5000 Other Financing Uses	\$3,626.83	
5100 Debt Service	\$2,610,320.97	
5200 Fund Transfer: Cafeteria	\$41,079.37	
Total Disbursements: March 2017		\$21,347,908.01
Athletic Account		
Balance	\$14,627.13	
Outstanding Checks	(\$285.00)	
Balance as of 3/31/17		\$14,342.13

PAYROLL		MARCH 2017					
RECONCILLIATION							
as of 3/1/2017							
BALANCE		\$	-				
PAYROLL - DD Fixed		\$	9,628.52				
PAYROLL - DD Net		\$	496,011.88				
PAYROLL - Net (not DD)							
		\$	21,316.86	3/10/2017			
		\$	18,718.91	3/24/2017			
		\$	545,676.17	TOTAL PAYROLL			
DEPOSITS							
PAYROLL - Web to DDA from		\$	274,638.76	3/8/2017			
DDA General Fund		\$	271,037.41	3/22/2017			
		\$	545,676.17	TOTAL NET PAYROLL			
Beginning Balance							
Statement Balance		\$	8,457.45				
Deposits not credited							
Debits not credited							
Outstanding Checks		\$	9,141.56				
		\$	889.91	Check #87016 5/8/15 was stop payment and reissued on 5/29/15 CK#87092 in			
				the amount of \$889.91. Later found that CK#87016 had been cashed and			
				stop payment should not have been issued by Huntington bank. Bank personnel			
				to get back to me concerning this issue, EASD Payroll Account should be			
BALANCE				reimbursed the \$889.91 as our account is short this amount and check has been			
	VOIDED CHECK #87994	\$	(205.80)	honored twice by Huntingdon Bank - gmt 10/1/15			
				Spoke to Janet Slaughter at Huntington Bank on 3/30/16, she is to again look into			
Ending Balance		\$	-	why we have not received any information in regards to being			
3/31/2017		\$	0.00	reimbursed as this is being reviewed by them as a fraud case. Ms. Slaughter is to			
				call me back.			

 Glenda M. Taylor, Payroll Secretary

3/31/2017
 Date

Bills for Approval and Ratification
 May 2017

Vendor	Description	Code
Fund 10	Ratification	
Gary Brown	Official/Track	3250-490-000-30
Glenn Hart	Official/Softball	3250-490-000-30
Todd McCollum	Official/Baseball	3250-490-000-30
Mike Pryor	Official/Softball	3250-490-000-30
Paul Schofield	Official/Baseball	3250-490-000-30
Keystone Municipal	Local Wage Tax	0462-025-000-00
Keystone Municipal	Wage Tax	0462-020-000-00
United Way	Employee Deduction	0462-012-000-00
AT&T	Business Services	2620-530-000-00
AT&T Mobility	Cell Phones	2620-530-000-00
Daniel Beisler	Retainer, Tax Collector Account	2350-330-000-00
Comcast	District Run Charter School	1110-390-000-00
Dex Media	Advertising Services	2620-530-000-00
M.A.W.C.	Fire Connect/Logan	2620-424-000-00
N.V.T.S.A.	Sewage/GV, Logan, HS	2620-424-000-00
PSERS	Buyback/L. Tuscan	1110-230-000-10
Cindy Pastor	Reimburse/Transportation	2720-519-000-00
PMEA	Registration/Band	3210-580-000-30
U.S. Postal Service	Postage	2540-530-000-00
Verizon Wireless	Cell Phones	2620-530-000-00
West Penn Athletics	Round Ball Classic	3250-580-000-30
East Allegheny Education	Union Dues	0462-009-000-00
East Allegheny Personnel	Union Dues	0462-010-000-00
Pennsylvania SCDU	Union Dues	0462-014-000-00
TSTCA	Track Invitationals	3250-810-000-30
Bernie George	Official/Softball	3250-490-000-30
Steve Oliveri	Official/Softball	3250-490-000-30
Dennis Rockwell	Official/Softball	3250-490-000-30
Gavin Bordogna	Stage Manager/Musical	3210-128-000-30
Duquesne Light Co.	Electric/HS, We, Logan	2620-622-000-30
Guttman Energy, Inc.	Gas for District Vehicles	2650-620-000-00
Donald MacFann	Reimburse/Tuition	2360-580-010-00
Peoples Gas	Gas/HS, We, GV, Stadium	2620-621-000-00
Lynn Rosenbayger	Scenic Design/Musical	3210-340-000-30
Verizon	Phones	2620-530-000-00
UGI	Gas/HS, Logan, We	2620-621-000-00
Gary Brown	Official/Track	3250-490-000-30
Michael Corbett	Official/Baseball	3250-490-000-30
Glenn Hart	Official/Softball	3250-490-000-30
Ryan Keiffer	Official/Baseball	3250-490-000-30
Mike Pryor	Official/Softball	3250-490-000-30
Capital One	Monthly Loan Payment	5100-832-000-00
Kelly Services	Substitute Teaching Services	2832-330-000-00
AT&T	Phones	2620-530-000-00
Bank of New York	Bond Paying Agent Fee	2390-331-000-00
Direct Energy	Gas/GV	2620-621-000-10
First National Bank	Books, Supplies	2240-610-010-00
Peoples	Gas/We, Logan	2620-621-000-00

Bills for Approval and Ratification
May 2017

Brian See	Reimburse/Conference	1110-810-000-30
UGI Energy Srvs	Gas/We	2620-621-000-22
Verizon	Cell Phones	2620-530-000-00
Wex Bank	Gas for District Vehicles	2650-620-000-00
UPMC Health Benefits	Worker's Comp	1241-260-271-00
Interstate Tax Service	UC Payment/Employer's Share	3210-250-000-00
ACSHIC	Healthcare for May 2017	0421-000-000-00
AFLAC	Employee Deduction	0462-006-000-00
Alcose Credit Union	Employee Deduction	0462-008-000-00
Hab-Dlt	Employee Deduction	0462-015-000-00
Cal-Ed Credit Union	Employee Deduction	0462-016-000-00
Consortium for Public Ed	Employee Deduction	0462-019-000-00
Pennsylvania SCDU	Child Support	0462-014-000-00
PHEAA	Wage Attachment	0462-015-000-00
TSA Consulting	Employee Deduction	0462-003-000-00
Washington National	Employee Deduction	0462-004-000-00
Dave Bozick	Official/Softball	3250-490-000-30
Gary Brown	Official/Track	3250-490-000-30
Neil Haines	Official/Softball	3250-490-000-30
Ted Tragard	Official/Softball	3250-490-000-30
Bill Caszar	Official/Baseball	3250-490-000-30
Mike Mardirossian	Official/Baseball	3250-490-000-30
American United Life	Income Insurance	1110-214-000-00
Bank of New York	Bond Payment/Series 2005	5100-832/911-00
Linda Croushore	Monthly Design Team Meeting	2360-320-000-00
Dex Media	Advertising Services	2620-530-000-00
Duquesne Light Co.	Electric/GV	2620-622-000-10
Duquesne Light Co.	Electric/UnMetered	2620-622-000-00
Madison National Life	Income Insurance	0493-214-000-00
School Claims	Life Insurance/May 2017	0421-100-000-00
Verizon	Phones	2620-530-000-00
W.P.J.W.A.	Water & Sewage/We	2620-424-000-00
Michael Corbett	Official/Baseball	3250-490-000-30
Paul Dern	Official/Softball	3250-490-000-30
Glenn Hart	Official/Softball	3250-490-000-30
John Lagnese	Official/Baseball	3250-490-000-30
Mike Mardirossian	Official/Baseball	3250-490-000-30
Gary Brown	Official/Track	3250-490-000-30
Tom Stabile	Official/Baseball	3250-490-000-30

Bills for Ratification

Batch 11

Batch 98 Charter Schools

Total Bills for Approval & Ratification

Bills for Approval and Ratification
May 2017

Amount

\$ 70.00
\$ 55.00
\$ 70.00
\$ 55.00
\$ 70.00
\$ 2,387.03
\$ 28,109.91
\$ 90.00
\$ 2,950.25
\$ 51.69
\$ 5,600.00
\$ 142.71
\$ 39.15
\$ 997.56
\$ 2,378.75
\$ 86.84
\$ 390.00
\$ 375.00
\$ 1,500.00
\$ 466.38
\$ 150.00
\$ 8,330.97
\$ 1,372.50
\$ 471.78
\$ 50.00
\$ 40.00
\$ 40.00
\$ 40.00
\$ 1,300.00
\$ 20,944.31
\$ 9,824.06
\$ 6,660.00
\$ 5,152.33
\$ 600.00
\$ 371.43
\$ 7,175.06
\$ 140.00
\$ 70.00
\$ 55.00
\$ 70.00
\$ 55.00
\$ 19,643.69
\$ 7,797.60
\$ 212.84
\$ 750.00
\$ 1,244.42
\$ 1,894.50
\$ 1,802.00

Bills for Approval and Ratification
May 2017

\$ 151.09
\$ 343.61
\$ 412.90
\$ 375.45
\$ 6,946.00
\$ 414.74
\$ 262,677.44
\$ 908.60
\$ 11,179.32
\$ 119.05
\$ 190.00
\$ 59.00
\$ 471.78
\$ 226.46
\$ 8,615.00
\$ 2,158.81
\$ 40.00
\$ 60.00
\$ 80.00
\$ 40.00
\$ 70.00
\$ 70.00
\$ 242.76
\$ 65,000.00
\$ 350.00
\$ 480.00
\$ 575.02
\$ 298.66
\$ 1,361.67
\$ 2,584.75
\$ 952.08
\$ 112.90
\$ 70.00
\$ 55.00
\$ 55.00
\$ 70.00
\$ 70.00
\$ 140.00
\$ 70.00

\$ 510,239.85

\$ 447,811.75

\$ 227,209.98

\$ 1,185,261.58

Date: 04/26/17
 Time: 15:53:33

East Allegheny School District
 Purchase Order List 2016-2017

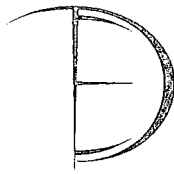
PO #	Date	Vendor Number	Vendor Name		Original Amount	Relief Amount	Invoice Amount	Outstanding Amount	Close Date
16000287	04/06/17	000408	NCS PEARSON, INC.	7711/10-2120-611-060-10-10-00	402.80	402.80	402.80		04/21/17
16000288	04/26/17	2819	REALLY GOOD STUFF, INC.	6684/10-1110-610-000-10-18-00	38.96			38.96	
Nonexpenditure Amt:		0.00 - 0.00 = 0.00							
Report Totals					441.76	402.80	402.80	38.96	

May cafe Bill List
2016-2017

3616	Veronica Eichelberger	dep.refund student Isabella Eichelberger	\$125.25	4/11/2016	27042
3617	Dar Pro	trap service @ Logan	\$165.00	5/8/2017	440:2924502
3618	NUTRITION, INC.	Reimbursement Ovens- April. -March. totals	\$77,608.60	5/8/2017	INV22091;INV22333
3619	Monteverde's	Fresh Fruits & Vegetables	\$9,226.45	5/8/2017	327570;330664;332238;313477
3620	Reinhart	Ranch Dressing	\$144.00	5/8/2017	510546
3621	East Allegheny School District	Credit card use on 2/8 & 3/15/17	\$342.95	5/8/2017	First National Bank
	Bills for approval and ratification				
		TOTAL	\$87,612.25		

FEDERAL PROGRAMS BILL LIST FOR MAY 2017

Title I		Title I		
Purchase Order	Company	Description		
TI 17-48	REIMB. E.A.S.D.	PAYROLL FOR 4/21		18,544.53
		SS FOR 4/21		1,140.55
		MC FOR 4/21		266.74
		RET. FOR 4/21		5,568.94
TI 17-49	QUILL	3 X 3 POST-ITS; DRY ERASE MARKERS (2 DOZEN OF EACH COLOR)		184.56
TI 17-50	REIMB. E.A.S.D. CAFETERIA	FOOD AND BEVERAGES FOR VARIOUS TITLE 1 FUNCTIONS FOR THE 16 - 17 SCHOOL YEAR; INV #57		200.00
TI 17-52	W.B. MASON	STENO BOOKS; SMALL AND MEDIUM OFFICE BINDING SYSTEM;		266.21
TI 17-53	MIDWESTERN IU IV	REG. FOR 2 PARENTS AND 2 CHILDREN TO ATTEND ANNUAL PARENT WRKSHP AT SEVEN SPRINGS 7/10 - 7/12		862.00
TI 17-54	REIMB. E.A.S.D.	PAYROLL FOR 5/5		18,544.53
		SS FOR 5/5		1,140.55
		MC FOR 5/5		266.74
		RETIREMENT FOR 5/5		5,568.94
TI 17-55	REIMB. E.A.S.D.	HOURS FOR AFTER REGULAR SCHOOL DAY FOR PARENT/STUDENT WORKSHOPS; SET-UP AND PREPARATION		3,000.00
TI 15-56	W.B. MASON	CF350A BLACK TONER; CF351A CYAN TONER; CF353A MAGENTA TONER; CF352A YELLOW TONER		262.09
TI 17-57	OFFICE DEPOT	9 X 12 BROWN CLASP ENVELOPES, ADDRESS LABELS, BINDER CLIPS, WIRE SORT-A-FILE, LASER POST CARDS		355.02
TI 17-58	REIMB. E.A.S.D.	4 x 6, 4 x 4 SUPER STICKY NOTES		
		HOSP FOR JUNE		5,854.65
		DENTAL FOR JUNE		388.71
		VISION FOR JUNE		55.86
		LIFE FOR JUNE		178.85
			TOTAL TITLE I PROJECT YR. 16 - 17	62,649.47
Title II Pt. A		Title II Pt. A		
Purchase Order	Company	Description		
TII PART A	REIMB. E.A.S.D.	2ND PAYMENT FOR CLASS SIZE REDUCTION TEACHER FOR 16 - 17 SCHOOL YEAR		\$ 48,005.33
			TOTAL TITLE II PT. A 16 - 17	\$ 48,005.33



MAR 24 2017

EVASHAVIK, DiLUCENTE & TETLOW, LLC
ATTORNEYS AT LAW

310 GRANT STREET
SUITE 1801 GRANT BUILDING
PITTSBURGH, PA 15219

TELEPHONE
(412) 281-5005 OR (412) 261-2813

FACSIMILE
(412) 261-5905

WEBSITE
WWW.EDTLEGAL.COM

March 21, 2017

Andrew Szefi, Esq., County Solicitor
Allegheny County Law Department
Fort Pitt Commons
445 Fort Pitt Boulevard, Suite 300
Pittsburgh, PA 15219

Toni Valicenti, Director of Fiscal Affairs
East Allegheny School District
1150 Jacks Run Road
North Versailles, PA 15137

Re: *Property known as 2209 Girard Avenue, North Versailles Township, 376-M-108*

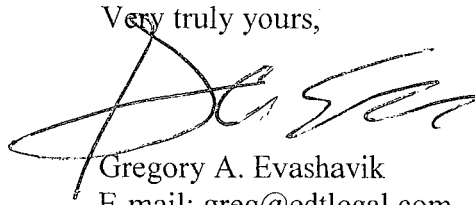
Dear Mr. Szefi and Ms. Valicenti:

I am the solicitor for North Versailles Township. The above-described property is owned by the three taxing bodies. The structure has been in a dilapidated and deteriorating condition for years. It constitutes a nuisance. It is a health, safety and fire hazard. It needs to be razed.

On behalf of North Versailles Township, I am enclosing a consent to raze. The Township intends to raze the structure sometime this year.

Please respond within thirty (30) days from the date of this letter if you have any objection to North Versailles Township proceeding with the demolition of the structure. If I do not hear from you within thirty (30) days from the date of this letter, I will assume that you have no objection. Thank you for your attention to this matter and your cooperation.

Very truly yours,

A handwritten signature in black ink, appearing to read 'G. Evashavik', written over the typed name and email address.

Gregory A. Evashavik
E-mail: greg@edtlegal.com

GAE/mgh
Encls.

cc: Dan Beisler, Esq (w/encls.), via email
North Versailles Township (w/encls.), via email

CONSENT TO RAZE

The East Allegheny School District and the County of Allegheny hereby acknowledge that they are the owners of the following described property with North Versailles Township.

ALL that certain piece or parcel of land situate in the Township of North Versailles, County of Allegheny, PA., being Block No. 376-M, Lot 108, in the Crestas Plan of Lots Nos. 88 & 89, Block 3 recorded in Plan Book Volume 17, page 102 to 104.

HAVING erected thereon a house known as 2209 Girard Avenue, North Versailles, Pennsylvania 15137.

BEING also designated as Block 376-M, Lot No. 108 in the Deed Registry Office of Allegheny County, Pennsylvania.

BEING the same property conveyed by the Sheriff of Allegheny County to the East Allegheny School District, Allegheny County and North Versailles Township by deed dated December 6, 2005, and recorded in Deed Book Volume 12679, page 430, at the suit of the East Allegheny School District in the Court of Common Pleas of Allegheny County at GD-04-013186.

We have the authority to execute and deliver this consent to raze, and grant a limited power of attorney to the Township of North Versailles to go upon the premises to raze the building known as 2209 Girard Avenue. We agree that the Township may raze the structure on the property, restore the lot to a level surface and remove all debris. We further understand that the Township will incur considerable expense, and may lien the property for all costs incurred. In the event the property is sold by the three taxing bodies such expenses and fees incurred in this razing project shall be paid to the Township on a pro rata basis with those expenses incurred by the District in prosecuting the Sheriff sale for delinquent taxes. This consent shall be deemed to be an irrevocable limited power of attorney coupled with an interest to the Township to lien the property for all its expenses. Further, if we have any right to proceeds from any source to pay for such razing, we hereby irrevocably assign the same to the Township

of North Versailles. This assignment shall additionally be deemed to be the granting of an irrevocable limited power of attorney coupled with an interest.

This consent was duly considered by the appropriate governing body of the District and the County at duly convened public meetings.

WITNESS the due Execution hereof as of the _____ day of _____,
2017.

ATTEST:

EAST ALLEGHENY SCHOOL DISTRICT

By _____

By _____

ATTEST:

ALLEGHENY COUNTY

By _____

By _____



Book	Policy Manual
Section	200 Pupils
Title	Diabetes Management
Number	209.2 Vol I 2017
Status	From PSBA
Legal	1. Pol. 103.1 <u>2. 24 P.S. 1401</u> <u>3. 24 P.S. 1414.5</u> <u>4. 24 P.S. 1414.3</u> <u>5. 24 P.S. 1414.4</u> <u>6. 24 P.S. 1414.7</u> 7. Pol. 113 8. Pol. 209 9. Pol. 209.1 10. Pol. 113.1 11. Pol. 810 <u>12. 24 P.S. 1409</u> 13. Pol. 216 14. Pol. 113.4 <u>15. 22 PA Code 12.41</u> 16. Pol. 218 17. Pol. 227 18. Pol. 100 19. Pol. 333 <u>20. 22 PA Code 12.3</u> <u>24 P.S. 510</u> Pol. 210

Purpose

The Board recognizes that an effective program of diabetes management in school is crucial to:

1. The immediate safety of students with diabetes.
2. The long-term health of students with diabetes.
3. Ensure that students with diabetes are ready to learn and participate fully in school activities.
4. Minimize the possibility that diabetes-related emergencies will disrupt classroom activities.

Authority

The Board adopts this policy in accordance with applicable state and federal laws and regulations, and Board policies and administrative regulations, regarding the provision of student health services.[1][2][3][4][5][6][7][8][9]

Definitions

Diabetes Medical Management Plan (DMMP) means a document describing the medical orders or diabetes regimen developed and signed by the student's health care practitioner and parent/guardian.[2]

Individualized Education Program (IEP) means the written educational statement for each student with a disability that is developed, reviewed and revised in accordance with federal and state laws and regulations. A **student with a disability** is a school-aged child within the jurisdiction of the district who has been evaluated and found to have one or more disabilities as defined by law, and who requires, because of such disabilities, special education and related services.[7]

Section 504 Service Agreement (Service Agreement) means an individualized plan for a qualified student with a disability which sets forth the specific related aids, services, or accommodations needed by the student, which shall be implemented in school, in transit

to and from school, and in all programs and procedures, so that the student has equal access to the benefits of the school's educational programs, nonacademic services, and extracurricular activities. A **qualified student with a disability** means a student who has a physical or mental disability which substantially limits or prohibits participation in or access to an aspect of the district's educational programs, nonacademic services or extracurricular activities.[1]

Trained Diabetes Personnel means nonlicensed school employees who have successfully completed the required training.

Guidelines

Before a student can receive diabetes-related care and treatment in a school setting, the student's parent/guardian shall provide written authorization for such care and instructions from the student's health care practitioner. The written authorization may be submitted as part of a student's DMMP.[5]

Diabetes-related care shall be provided in a manner consistent with Board policy, district procedures and individualized student plans such as an IEP, Service Agreement or DMMP.[1][3][4][5][7][9]

In order to maintain a student's health and safety, each student's individualized plan shall address what information will be provided to school staff and other adults who have responsibility for the student in the school setting.[1][5][7][10][11]

Student health records shall be confidential and maintained in accordance with state and federal laws and regulations.[12][13][14]

Trained Diabetes Personnel

The school nurse, in consultation with the Superintendent or designee, may identify at least one (1) school employee, who is not the school nurse and who does not need to be a licensed health care practitioner, in each school building attended by a student with diabetes to perform diabetes care and treatment for students. The identified school employee has the right to decline this role.[4]

An identified school employee who has accepted this role shall complete the training developed by the state or training offered by a licensed health care practitioner with expertise in the care and treatment of diabetes, that includes at a minimum:[4]

1. An overview of all types of diabetes.
2. Means of monitoring blood glucose.
3. The symptoms and treatment for blood glucose levels outside of target ranges, as well as symptoms and treatment for hypoglycemia, hyperglycemia and other potential emergencies.
4. Techniques on administering glucagon and insulin.

The identified school employee shall complete such training on an annual basis.[4]

Upon successful completion of the required training, individual trained diabetes personnel may be designated in a student's Service Agreement or IEP to administer diabetes medications, use monitoring equipment and provide other diabetes care.[4]

If the diabetes-related care provided to a particular student by trained diabetes personnel will include administration of diabetes medication via injection or infusion, the Board shall require the following:[4]

1. The parent/guardian and the student's health care practitioner must provide written authorization for such administration; and
2. The trained diabetes personnel must receive annual training for such administration from a licensed health care practitioner with expertise in the care and treatment of diabetes.

Training of Other School Personnel

School employees, including classroom teachers, lunchroom staff, coaches and bus drivers, shall receive annual diabetes care training appropriate to their responsibilities for students with diabetes.

Student Possession and Use of Diabetes Medication and Monitoring Equipment

Prior to student possession or use of diabetes medication and monitoring equipment, the Board shall require the following:[3][15]

1. A written request from the parent/guardian that the school comply with the instructions of the student's health care practitioner. The request from the parent/guardian shall include a statement relieving the district and its employees of responsibility for the prescribed medication or monitoring equipment and acknowledging that the school is not responsible for ensuring that the medication is taken or the monitoring equipment is used.
2. A written statement from the student's health care practitioner that provides:
 - a. Name of the drug.
 - b. Prescribed dosage.
 - c. Times when medication is to be taken.
 - d. Times when monitoring equipment is to be used.

- e. Length of time medication and monitoring equipment is prescribed.
 - f. Diagnosis or reason medication and monitoring equipment is needed.
 - g. Potential serious reactions to medication that may occur.
 - h. Emergency response.
 - i. Whether the child is competent and able to self-administer the medication or monitoring equipment and to practice proper safety precautions.
3. A written acknowledgement from the school nurse that the student has demonstrated that s/he is capable of self-administration of the medication and use of the monitoring equipment.
 4. A written acknowledgement from the student that s/he has received instruction from the student's health care practitioner on proper safety precautions for the handling and disposal of the medications and monitoring equipment, including acknowledgement that the student will not allow other students to have access to the medication and monitoring equipment and that s/he understands appropriate safeguards.

The written request for student possession and use of diabetes medication and monitoring equipment shall be reviewed annually, along with the required written statements from the parent/guardian and the student's health care practitioner. If there is a change in the student's prescribed care plan, level of self-management or school circumstances during the school year, the parent/guardian and the student's health care practitioner shall update the written statements.

Students shall be prohibited from sharing, giving, selling and using diabetes medication and monitoring equipment in any manner other than which it is prescribed during school hours, at any time while on school property, at any school-sponsored activity and during the time spent traveling to and from school and school-sponsored activities. Violations of this policy, provisions of a Service Agreement or IEP, or demonstration of unwillingness or inability to safeguard the medication and monitoring equipment may result in loss of privilege to self-carry the diabetes medication and monitoring equipment, and may result in disciplinary action in accordance with Board policy and applicable procedural safeguards.[1][3][10][16][17]

If the district prohibits a student from possessing and self-administering diabetes medication and operating monitoring equipment, or if a student is not capable of self-administering diabetes medication or operating monitoring equipment, the district shall ensure that the diabetes medication and monitoring equipment is appropriately stored in a readily accessible location in the student's building. The school nurse and other designated school employees shall be informed where the medication and monitoring equipment is stored and the means to access them.[3]

Delegation of Responsibility

The Superintendent or designee, in conjunction with the school nurse(s), shall develop administrative regulations for care and treatment of students with diabetes in the school setting.

The Superintendent or designee shall coordinate training for school employees. Such training may be included in the district's Professional Education Plan.[4][18][19]

The Superintendent or designee shall annually distribute to all staff, students and parents/guardians this policy along with the Code of Student Conduct.[16][20]

PSBA New 2/17 © 2017 PSBA

Last Modified by Lila Sedlak on March 1, 2017



Book	Policy Manual
Section	200 Pupils
Title	School Wellness
Number	246 Vol I 2017
Status	
Legal	<u>1. 24 P.S. 1422.1</u> <u>2. 42 U.S.C. 1758b</u> <u>3. 7 CFR 210.30</u> <u>4. 7 CFR 210.15</u> <u>5. 24 P.S. 1422</u> <u>6. 24 P.S. 1513</u> <u>7. Pol. 102</u> <u>8. Pol. 105</u> <u>9. Pol. 808</u> <u>10. 24 P.S. 1512.1</u> <u>11. 7 CFR 210.10</u> <u>12. 7 CFR 220.8</u> <u>13. 42 U.S.C. 1751 et seq</u> <u>14. 42 U.S.C. 1773</u> <u>15. 7 CFR 210.31</u> <u>16. 7 CFR 210.11</u> <u>17. 7 CFR 220.12a</u> <u>18. Pol. 229</u> <u>19. 24 P.S. 504.1</u> <u>20. Pol. 209.1</u> <u>24 P.S. 1337.1</u> <u>24 P.S. 1422.3</u> <u>P.L. 111-296</u> <u>7 CFR Part 210</u> <u>7 CFR Part 220</u> <u>Pol. 103</u> <u>Pol. 103.1</u>

Purpose

The East Allegheny School District recognizes that student wellness and proper nutrition are related to students' physical well-being, growth, development and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education **and promotion**, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement.

Authority

The Board adopts **this policy** based on the recommendations of the Wellness Committee and in accordance with federal and state laws **and regulations**.^{[1][2][3]}

To ensure the health and well-being of all students, the Board establishes that the district shall provide to students:

1. A comprehensive nutrition program consistent with federal and state requirements.
2. Access at reasonable cost to foods and beverages that meet established nutrition guidelines.
3. Physical education courses and opportunities for developmentally appropriate physical activity during the school day.

4. Curriculum and programs for grades K-12 that are designed to educate students about proper nutrition and lifelong physical activity, in accordance with State Board of Education curriculum regulations and academic standards.

Delegation of Responsibility

The Superintendent or designee shall be responsible **for the implementation and oversight of this policy to ensure** each of the district's schools, programs and curriculum **is compliant** with this policy, related policies and established guidelines or administrative regulations.[2][3]

Each building principal or designee shall **annually** report to the Superintendent or designee regarding compliance in his/her school.[3]

Staff members responsible for programs related to **school** wellness shall report to the Superintendent or designee regarding the status of such programs.

{X } The Superintendent or designee shall annually report to the Board on the district's compliance with law and policies related to **school** wellness. The report may include:

1. {X} Assessment of school environment regarding **school** wellness issues.
2. { } Evaluation of food services program.
3. { } Review of all foods and beverages sold in schools for compliance with established nutrition guidelines.
4. { } Listing of activities and programs conducted to promote nutrition and physical activity.
5. { } Recommendations for policy and/or program revisions.
6. { } Suggestions for improvement in specific areas.
7. { } Feedback received from district staff, students, parents/guardians, community members and the Wellness Committee.

The Superintendent or designee and the **established** Wellness Committee shall conduct an assessment **at least once every three (3) years** on the contents and implementation of this policy as part of a continuous improvement process to strengthen the policy and ensure implementation. **This triennial assessment shall be made available to the public in an accessible and easily understood manner and include:**[2][3]

1. The extent to which **each** district school **is** in compliance with law and policies related to **school** wellness.
2. **The extent to which this policy compares to model wellness policies.**
3. **A description of the progress made by the district in attaining the goals of this policy.**

At least once every three (3) years, the district shall update or modify this policy as needed, based on the results of the most recent triennial assessment and/or as district and community needs and priorities change; wellness goals are met; new health science, information and technologies emerge; and new federal or state guidance or standards are issued.[3]

The district shall **annually** inform and update the public, including parents/guardians, students, and others in the community, about the contents, **updates** and implementation of this policy **via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods. This annual notification shall include information on how to access the School Wellness policy; information about the most recent triennial assessment; information on how to participate in the development, implementation and periodic review and update of the School Wellness policy; and a means of contacting Wellness Committee leadership.**[2][3]

Guidelines

Recordkeeping

The district shall retain records documenting compliance with the requirements of the School Wellness policy, which shall include:[4]

1. **The written School Wellness policy.**
2. **Documentation demonstrating that the district has informed the public, on an annual basis, about the contents of the School Wellness policy and any updates to the policy.**
3. **Documentation of efforts to review and update the School Wellness policy, including who is involved in the review and methods used by the district to inform the public of their ability to participate in the review.**
4. **Documentation demonstrating the most recent assessment on the implementation of the School Wellness policy and notification of the assessment results to the public.**

Wellness Committee

The **district** shall **establish** a Wellness Committee comprised of, **but not necessarily limited to**, at least one (1) of each of the following: School Board member, district administrator, district food service representative, student, parent/guardian, **school health professional, physical education teacher** and member of the public. **It shall be the goal that committee membership will**

include representatives from each school building and reflect the diversity of the community.[2]

The Wellness Committee shall serve as an advisory committee regarding student health issues and shall be responsible for developing, implementing and periodically reviewing and updating a **School** Wellness policy that complies with law to recommend to the Board for adoption.

The Wellness Committee shall review and consider evidence-based strategies and techniques in establishing goals for nutrition education and promotion, physical activity and other school based activities that promote student wellness as part of the policy development and revision process.[3]

{ } Advisory Health Council

{ } An Advisory Health Council may be established by the Superintendent to study student health issues and to assist in organizing follow-up programs.[5]

{ } The Advisory Health Council may examine related research, assess student needs and the current school environment, review existing Board policies and administrative regulations, and raise awareness about student health issues.

{ } The Advisory Health Council may make policy recommendations to the Board related to other health issues necessary to promote student wellness.

{ } The Advisory Health Council may survey parents/guardians and/or students; conduct community forums or focus groups; collaborate with appropriate community agencies and organizations; and engage in similar activities, within the budget established for these purposes.

{ } The Advisory Health Council shall provide periodic reports to the Superintendent or designee regarding the status of its work, as required.

Individuals who conduct student medical and dental examinations shall submit to the Advisory Health Council annual reports and later reports on the remedial work accomplished during the year, as required by law.[5]

Nutrition Education

Nutrition education will be provided within the sequential, comprehensive health education program in accordance with curriculum regulations and the academic standards for Health, Safety and Physical Education, and Family and Consumer Sciences.[6][7][8]

{X } Nutrition education **in the district shall** teach, **model**, encourage and support healthy eating by students. Promoting student health and nutrition enhances readiness for learning and increases student achievement.

{ } Nutrition education shall provide all students with the knowledge and skills needed to lead healthy lives.

{ } Nutrition education lessons and activities shall be age-appropriate.

{ } Nutrition curriculum shall **teach** behavior-focused **skills, which may include menu planning, reading nutrition labels and media awareness.**

{ } School food service and nutrition education classes shall cooperate to create a learning laboratory.

{ } Nutrition education shall be integrated into other subjects **such as math, science, language arts and social sciences** to complement but not replace academic standards based on nutrition education.

{ } Lifelong lifestyle balance shall be reinforced by linking nutrition education and physical activity.

{ } The staff responsible for providing nutrition education shall be properly trained and prepared and shall participate in appropriate professional development. **The district shall develop standards for such training and professional development.[9]**

{ } Nutrition education shall extend beyond the school environment by engaging and involving families and the community.

{ } _____ other.

Nutrition Promotion

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs.

{ } District schools shall promote nutrition through the implementation of Farm to School activities, where possible. Activities may include, but not be limited to, the initiation/maintenance of school gardens, taste-testing of local products in the cafeteria and classroom, classroom education about local agriculture and nutrition, field trips to local farms and incorporation of local foods into school meal programs.

{ } District staff shall cooperate with agencies and community organizations to provide opportunities for appropriate student projects related to nutrition.

{X } District food service personnel shall review and implement research-based, behavioral economics techniques in the cafeteria to encourage consumption of more whole grains, fruits, vegetables and legumes, and to decrease plate waste.

{ } Consistent nutrition messages shall be disseminated and displayed throughout the district, schools, classrooms, cafeterias, homes, community and media.

{ } Consistent nutrition messages shall be demonstrated by avoiding use of unhealthy food items in classroom lesson plans and school staff avoiding eating less healthy food items in front of students.

{ } District schools shall **offer resources about health and nutrition to** encourage parents/guardians to provide healthy meals for their children.

{ } _____ other.

Physical Activity

{X } District schools shall strive to provide opportunities for developmentally appropriate physical activity during the school day for all students.

{ } District schools shall contribute to the effort to provide students opportunities to accumulate at least sixty (60) minutes of age-appropriate physical activity **daily, as recommended by the Centers for Disease Control and Prevention. Opportunities offered at school will augment** physical activity outside the school environment, such as outdoor play at home, sports, etc.

{ } Students shall participate daily in a variety of age-appropriate physical activities designed to achieve optimal health, wellness, fitness and performance benefits.

{X } Age-appropriate physical activity opportunities, such as **outdoor and indoor** recess, before and after school **programs**, during lunch, clubs, intramurals and interscholastic athletics, may be provided to meet the needs and interests of all students, in addition to planned physical education.

{ } A physical and social environment that encourages safe and enjoyable activity for all students shall be maintained.

{ } Extended periods of student inactivity, two (2) hours or more, shall be discouraged.

{ } Physical activity breaks shall be provided for students during classroom hours.

{ } **Before and/or** after-school programs shall provide developmentally appropriate physical activity for participating children.

{ } District schools shall partner with parents/guardians and community members **and organizations, such as YMCAs, Boys & Girls Clubs, local and state parks, hospitals, etc.,** to institute programs that support **lifelong** physical activity.

{X } Physical activity shall not be used **or withheld** as a form of punishment.

{ } District schools shall promote physical activity through encouragement of walking and biking as a means of transportation to and from school.

{ X } Students and **their families shall be encouraged to utilize district-owned** physical activity facilities, **such as playgrounds and fields,** outside school hours **in accordance with established district rules.**

{ } _____ other.

Physical Education

A sequential physical education program consistent with curriculum regulations and Health, Safety and Physical Education academic standards shall be developed and implemented. All district students must participate in physical education.[7][8][10]

{ } Quality physical education instruction that promotes lifelong physical activity and provides instruction in the skills and knowledge necessary for lifelong participation shall be provided.

{X } Physical education classes shall be the means through which all students learn, practice and are assessed on developmentally appropriate skills and knowledge necessary for lifelong, health-enhancing physical activity.

{ } A comprehensive physical education course of study that focuses on providing students the skills, knowledge and confidence to participate in lifelong, health-enhancing physical activity shall be implemented.

{ } A varied and comprehensive curriculum that **promotes both team and individual activities and** leads to students becoming and remaining physically active for a lifetime shall be provided in the physical education program.

{ } Adequate amounts of planned instruction shall be provided in order for students to achieve the proficient level for the Health, Safety and Physical Education academic standards.

{ } A local assessment system shall be implemented to track student progress on the Health, Safety and Physical Education academic

standards.

{X } Students shall be moderately to vigorously active as much time as possible during a physical education class. Documented medical conditions and disabilities shall be accommodated during class.

{X } Safe and adequate equipment, facilities and resources shall be provided for physical education courses.

{ } Physical education shall be taught by certified health and physical education teachers.

{ } Appropriate professional development shall be provided for physical education staff.

{ } Physical education classes shall have a teacher-student ratio comparable to those of other courses **for safe and effective instruction.**

{X } Physical activity shall not be used **or withheld solely** as a form of punishment.

{ } _____ other.

Other School Based Activities

Drinking water shall be available and accessible to students, without restriction and at no cost to the student, at all meal periods and throughout the school day.[11][12]

Nutrition professionals who meet hiring criteria established by the district and in compliance with federal regulations shall administer the school meals program. Professional development and continuing education shall be provided for district nutrition staff, as required by federal regulations.[9][13][14][15]

{X } District schools shall provide adequate space, as defined by the district, for eating and serving school meals.

{X } Students shall be provided a clean and safe meal environment.

{X } Students shall be provided adequate time to eat: ten (10) minutes sit down time for breakfast; twenty (20) minutes sit down time for lunch.

{X } District schools shall implement alternative service models to increase school breakfast participation where possible, such as breakfast served in the classroom, "grab & go breakfast" and breakfast after first period to reinforce the positive educational, behavioral and health impacts of a healthy breakfast.

{X } Meal periods shall be scheduled at appropriate hours, as **required by federal regulations and as** defined by the district.[11]

{X } Students shall have access to hand washing or sanitizing before meals and snacks.

{X } Access to the food service operation shall be limited to authorized staff.

{X } Nutrition content of school meals shall be available to students and parents/guardians.

{ } Students and parents/guardians may be involved in menu selections through various means, **such as taste testing and surveys.**

{X } To the extent possible, the district shall utilize available funding and outside programs to enhance student wellness.

{X } The district shall provide appropriate training to all staff on the components of the **School** Wellness policy.

{X } Goals of the **School** Wellness policy shall be considered in planning all school based activities.

{ } Fundraising projects submitted for approval shall be supportive of healthy eating and student wellness.

{ } Administrators, teachers, food service personnel, students, parents/guardians and community members shall be encouraged to serve as positive role models through district programs, communications and outreach efforts.

{ } The district shall support the efforts of parents/guardians to provide a healthy diet and daily physical activity for children by communicating relevant information through various methods.

{X } The district shall maintain a healthy school environment, including but not limited to indoor air quality, in accordance with the district's healthy learning environment program and applicable laws and regulations.

{ } _____ other.

Nutrition Guidelines for All Foods/Beverages at School

All foods **and beverages** available in district schools during the school day shall be offered to students with consideration for promoting student health and reducing obesity.

Foods **and beverages** provided through the National School Lunch or School Breakfast Programs shall comply with established federal

nutrition standards.[11][12][13][14]

Foods and beverages offered or sold at school-sponsored events outside the school day, such as athletic events and dances, shall offer healthy alternatives in addition to more traditional fare.

Competitive Foods -

Competitive foods available for sale shall meet or exceed the established federal nutrition standards (**USDA Smart Snacks in School**). These standards shall apply in all locations and through all services where foods and beverages are sold to students, which may include, but are not limited to: a la carte options in cafeterias, vending machines, school stores, snack carts and fundraisers.[3][16][17]

Competitive foods are defined as foods and beverages offered or sold to students on school campus during the school day, which are not part of the reimbursable school breakfast or lunch.

For purposes of this policy, school campus means any area of property under the jurisdiction of the school that students may access during the school day.[3][16]

For purposes of this policy, school day means the period from midnight before school begins until thirty (30) minutes after the end of the official school day.[3][16]

The district may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal requirements.[16]

Fundraiser Exemptions -

Fundraising activities held during the school day involving the sale of competitive foods shall be limited to foods that meet the Smart Snacks in School nutrition standards, unless an exemption is approved in accordance with applicable Board policy and administrative regulations.[18]

The district may allow a limited number of exempt fundraisers as permitted by the Pennsylvania Department of Education each school year: up to five (5) exempt fundraisers in elementary and middle school buildings, and up to ten (10) exempt fundraisers in high school buildings. Exempt fundraisers are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards.[16]

The district shall establish administrative regulations to implement fundraising activities in district schools, including procedures for requesting a fundraiser exemption.

Non-Sold Competitive Foods -

Non-sold competitive foods available to students, which may include but are not limited to foods and beverages offered as rewards and incentives, at classroom parties and celebrations, or as shared classroom snacks, shall meet or exceed the standards established by the district.

If the offered competitive foods do not meet or exceed the Smart Snacks in School nutrition standards, the following standards shall apply:

1. Rewards and Incentives: (CHOOSE ONE OF THE OPTIONS BELOW)

- a. Foods and beverages shall not be used as a reward or incentive in district schools.
- b. Foods and beverages shall not be used as a reward for classroom or school activities unless the reward is an activity that promotes a positive nutrition message (e.g., guest chef, field trip to a farm or farmers market, etc.).
- c. _____ other.

2. Classroom Parties and Celebrations: (CHOOSE ONE OR MORE OF THE OPTIONS BELOW)

- a. Only non-food based parties and celebrations shall occur on the school campus during the school day in district schools.
- b. Classroom parties/celebrations with food/beverages shall be limited to no more than one (1) per month in each classroom.
- c. Parents/Guardians shall be informed through newsletters or other efficient communication methods that foods/beverages should only be brought in when requested for scheduled parties.
- d. Classroom parties shall offer a minimal amount of foods (maximum 2-3 items) containing added sugar as the primary ingredient (e.g., cupcakes, cookies) and will provide the following:
 - i. Fresh fruits/vegetables; and
 - ii. Water, 100 percent juice, 100 percent juice diluted with water, low-fat milk or nonfat milk.
- e. When possible, foods/beverages for parties and celebrations shall be provided by the food service

department to help prevent food safety and allergy concerns.

- f. { } Food celebrations shall not occur until thirty (30) minutes after the end of the last lunch period.
- g. { } _____ other.

3. Shared Classroom Snacks:

- a. { } Shared classroom snacks are not permitted in district schools.
- b. {X } Shared classroom snacks are to be purchased through the Food Service Department. ___ other.

The district shall provide a list of suggested nonfood ideas and healthy food and beverage alternatives to parents/guardians and staff, which may be posted via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods.

Marketing/Contracting -

Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy and administrative regulations.[3][16]

Exclusive competitive food and/or beverage contracts shall be approved by the Board, in accordance with provisions of law. Existing contracts shall be reviewed and modified to the extent feasible to ensure compliance with established federal nutrition standards, including applicable marketing restrictions.[19]

Management of Food Allergies in District Schools

The district shall establish Board policy and administrative regulations to address food allergy management in district schools in order to:[20]

1. Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.
2. Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.
3. Protect the rights of students by providing them, through necessary accommodations when required, the opportunity to participate fully in all school programs and activities.

Safe Routes to School

{ } The district shall assess and, to the extent possible, implement improvements to make walking and biking to school safer and easier for students.

{X } The district shall cooperate with local municipalities, public safety agency, police departments and community organizations to develop and maintain safe routes to school.

{ } District administrators shall seek and utilize available federal and state funding for safe routes to school, when appropriate.

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